



**Lead Kids Program Coordinator**  
Seasonal Part-Time  
Kids Connect! : Peterborough, N.H.

The Monadnock Conservancy is seeking a lead program coordinator for our Kids Connect! summer program for underserved youth, primarily low-income backgrounds and children with special needs/mental health issues. The program is held at Four Winds Farm in Peterborough, N.H. The program provides up to 18 children, ages 8 to 13, with outdoor, hands-on educational experiences within a variety of farm settings: garden, field, forest, pond, and farm kitchen.

The Monadnock Conservancy, a land trust for southwestern New Hampshire, works with communities and landowners to conserve the natural resources, wild and working lands, rural character, and scenic beauty of the region. We accomplish our mission through land conservation agreements in 30 towns around the region, caring for the lands we own, creating and maintaining recreational trails, and offering community-based programs.

For this youth program, we are looking for an individual who is interested in leading the program with assistance from an assistant program coordinator for 12 classes on Mondays and Wednesdays between the weeks of July 9 and August 13 (meeting twice weekly for six weeks). Classes are held from 4 p.m. to 6 p.m. and include a snack prepared primarily from farm-harvested ingredients. The lead program coordinator will be responsible for working with Conservancy staff to implement curriculum that introduces children to the land itself, a working farm, and to growing, cooking, and eating fresh, nourishing food. The program also aims to connect children to their bodies through active living and to each other and to the community by learning to work together through farming, gardening, and nature activities.

**Responsibilities**

- Lead all facets of the on-site program and direct the assistant program coordinator in implementing the curriculum.
- Set up daily activities in advance of the kids' arrival.
- Establish firm boundaries and set limits on children's behavior while fostering an environment of fun and learning.
- Maintain communication and updates with Conservancy's communications and outreach manager.
- Identify and request in advance needed supplies (including food), working with the Conservancy.
- Complete and submit incident report forms in a timely manner to the Conservancy and the parent/guardian(s) of children involved.
- Maintain open communications with parents/guardians, including, but not limited to, calling with program reminders and inviting them to the end-of-summer pizza party.
- Participate in program evaluation and assessment before, during, and after the session.
- Other tasks as assigned.

**Qualifications**

- Talented educator with experience in farm or nature-based youth education.
- Demonstrated passion for "edible education"; knowledgeable of garden curriculum and skilled in small-scale organic food production, consumption, and/or home gardening. Additional background in outdoor education, science, and nutrition is welcome.
- A bachelor's degree in social work OR 3 to 5 years of experience in the youth social services sector

preferred.

- Trained in CPR/First Aid.
- Self-directed with excellent time management and organizational skills.
- A team player with strong interpersonal skills and a positive, collaborative attitude.
- Skilled and creative facilitator, especially with children of diverse learning levels.
- Resourceful, flexible, and able to work and lead in a dynamic and changing outdoor classroom setting.
- Culinary skills a plus.

#### **Working conditions and physical requirements**

Work will be based at Four Winds Farm in Peterborough, with frequent planning and follow-up work to be performed from your home. Must have access to off-site phone, email, and internet (cell phone and computer, best). This position works directly with Conservancy staff, volunteers, children, and parents/guardians. Time in the field will include traversing uneven terrain in all weather conditions, and the ability to lift at least 35 pounds.

#### **Compensation**

\$17 to \$20/hour, depending on experience and training

#### **To apply**

Please send cover letter, resume, and two references to Katrina Farmer, communications and outreach manager: Kids@MonadnockConservancy.org or by mail to Monadnock Conservancy, PO Box 337, Keene, NH 03431 **by June 14, 2018**, to be considered.

The Monadnock Conservancy is an Equal Opportunity Employer. All decisions to recruit, hire, promote, and release from employment are made without regard to race, color, religion, national origin, sex, sexual orientation, age, marital status, physical or mental disabilities, or veteran status.

**[www.MonadnockConservancy.org](http://www.MonadnockConservancy.org)**